

MINUTES

Annual Meeting:

The annual meeting of the Board of Education, Miller School District #29-4 was held on Monday, July 12, 2021, in the Elementary School Library. The meeting was called to order at 6:34 p.m. by Natalie Bertsch, President of the Board. Other members in attendance were Vance Caffee, Amy Howard, Jonathan Hurd, Robert Mullaney, Connie Schroeder, and Tara Yost. Also in attendance were Dr. Charlene Crosswait, Superintendent, Steve Schumacher, Jr./Sr. High School Principal, Sara Gates, Business Manager, Andrea Fiala, and John Page.

Motion by Howard, second by Yost to approve the board agenda as amended. All voting aye.

Motion by Hurd, second by Schroeder to approve Consent Agenda Items

1. Minutes of the June 14, 2021 Regular Meeting
2. Payment of presented bills
3. Financial Report
4. Surplus items as presented including piano, 17 smart boards, lockers, 2 printers, 4 typewriters, and PE supplies.

All voting aye.

The Public Hearing on the 2021-2022 Proposed Budget will be held Monday, July 26, 2021 at 8:00 a.m. due to the Miller Press not publishing the budget on July 10, 2021.

Motion by Howard, second by Yost to approve that all seniors will have the opportunity for a 20 x 36 banner to be displayed in the armory. All voting aye.

Motion by Caffee, second by Hurd to adjourn fiscal year 2020-2021 board meeting at 6:45 p.m. All voting aye.

The fiscal year 2021-2022 board meeting was called to order by Sara Gates, Business Manager, at 6:45 p.m.

Motion by Yost, second by Mullaney to approve the board agenda as amended. All voting aye.

New board members, Natalie Bertsch and Amy Howard, were sworn in.

Members in attendance were Natalie Bertsch, Vance Caffee, Amy Howard, Jonathan Hurd, Robert Mullaney, Connie Schroeder, and Tara Yost. Also in attendance were Dr. Charlene Crosswait, Superintendent, Steve Schumacher, Jr./Sr. High School Principal, Sara Gates, Business Manager, Andrea Fiala and John Page.

Disclosure of Conflict of Interest. Vance Caffee disclosed that his sister, Hannah Caffee is employed by the Miller School District. Hurd moved that the request for waiver should be granted, Mullaney seconded. Voting aye: Bertsch, Howard, Hurd, Mullaney, Schroeder, and Yost. Caffee abstained.

The meeting reconvened with the Business Manager calling for nominations for President. Hurd nominated Bertsch. Hearing no further nominations, nominations for the office of Board President were closed. Motion by Mullaney, second by Caffee to approve Natalie Bertsch as Board President. Voting aye: Caffee, Howard, Hurd, Mullaney, Schroeder and Yost. Bertsch abstained.

Bertsch took over as President and called for nominations for Vice President. Caffee nominated Hurd. Hearing no further nominations, nominations for the office of the Vice President were closed. Motion by Caffee, second by Yost to approve Jon Hurd as Vice President. Voting aye: Bertsch, Caffee, Howard, Mullaney, Schroeder, and Yost. Hurd abstained.

The following Board Committees were set for the 2021-2022 school year:

- Transportation: Bertsch, Howard, and Hurd
- Personnel: Bertsch, Mullaney, and Yost
- Budget/Bills: Bertsch, Hurd, and Yost
- Activities: Bertsch, Caffee, and Howard
- Insurance/Negotiations: Bertsch, Mullaney, and Schroeder
- Policy/Goal Setting: Bertsch, Schroeder, and Yost
- Buildings/Grounds: Bertsch, Caffee, and Hurd
- On-Hand Board: Bertsch
- Board of Equalization: Bertsch

Motion by Schroeder, second by Yost to approve Consent Agenda Items

1. Designate *The Miller Press* as the official newspaper
2. Designate American Bank & Trust and Quoin Financial Bank as the official depositories
3. Set date, time, and place of regular school board meetings
4. Authorize Superintendent as the official representative for all Federal programs (except 504 directors and Title I director), truant officer, asbestos coordinator, and as official purchasing agent for the district
5. Authorize administration as 504 directors and Title I director
6. Authorize administration to institute school lunch program
7. Approve a Food Hearing Officer
8. Publish all negotiated salaries in compliance with SD-6-1-1 and approve the same
9. Authorize Business Manager to invest and reinvest funds in institutions which serves the greatest advantage for the school district
10. Authorize Superintendent, Business Manager, and head custodian to be representatives for federal surplus property
11. Authorize Business Manager to advertise for bids
12. Authorize financial officer for Trust and Agency and Food Service
13. Authorize AD to enter into contracts with game officials
14. Authorize school closings (weather, disease, etc)
15. Continue Petty Cash Fund
16. Continue Imprest Fund
17. Employ legal counsel
18. Comply with state rate
19. Approve use of signature stamps by Board Chairperson and Business Manager
20. Approve Chain of Command
21. Appoint Homeless Liasion
22. Approve Robert's Rule of Order as a guide for Board meetings

All voting aye.

Motion by Mullaney, second by Hurd to keep the salary for school board members at \$50.00 for regular and special board meetings and \$30.00 for committee meetings with mileage to be paid for board members living five miles outside the city of Miller. All voting aye.

Motion by Mullaney, second by Hurd to set the following fees and charges for the 2021-2022 school year:

School Breakfast

K-6 grade	\$1.80
7-12 grade	\$1.90
Adults	\$2.05

School Lunch

K-6 grade	\$2.90
7-8 grade	\$3.00
9-12 grade	\$3.10
Adults	\$4.00
Seconds	\$1.70

All voting aye.

Motion by Howard, second by Schroeder to set the following fees and charges for the 2021-2022 school year at:

Gym User Fee

Family	\$65.00
Adults	\$40.00
Students Grade 3-College	\$25.00
Sr. Citizen	\$30.00
Per Day	\$5.00

Admission-Senior High Activities

Adults	\$5.00
Students	\$3.00

Admission-Junior High Activities

Adults	No Charge
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Football Parking/Ticket Fees

Football Seasonal Parking (2 admission)	\$65.00
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Athletic Passes

20 punch Adult	\$90.00
20 punch Senior Citizen	\$70.00
20 punch Student	\$50.00
10 punch Adult	\$47.50
10 punch Senior Citizen	\$37.50
10 punch Student	\$27.50

Yearly Passes

Adult	\$125.00
Senior Citizen	\$100.00
Student	\$75.00

Officials and Event Helpers Pay Scale

Junior High

Football Official	\$20.00
Volleyball Official	\$20.00
Basketball Official	\$20.00

Sub-Varsity

Football Official	\$40.00
Volleyball C Official	\$35.00
Volleyball C Line Judge	\$15.00
Basketball Official C/JV	\$35.00

Varsity

Football Official	\$125.00
Volleyball Official JV/V	\$90.00
Volleyball Line Judge	\$20.00
Cross Country Official	\$80.00
Basketball Official-Single	\$65.00
Basketball Official-JV/V	\$100.00
Basketball Official-DH/V	\$130.00
Wrestling Official-Dual	\$90.00
Wrestling Official-Triangular	\$120.00
Wrestling Official-Quad	\$120.00
Wrestling Official-Tourn	\$275.00
Track Official-<8 teams	\$150.00
Track Official-> 8 teams	\$200.00
Mileage \$.42/mile	

Utility Workers

JH Table Worker	\$15.00
JV/V Table Worker	\$20.00
Wrestling Skin Checks	\$50.00

Rentals

HS Track Meet	\$200.00
JH Track Meet	\$100.00

All voting aye.

Motion by Yost, second by Mullaney to keep the substitute pay for the following at:

Teacher (in town)	\$120.00 per day
Teacher (colony)	\$140.00 per day
Teacher's Aide	\$11.00 per hour
Clerical	\$11.00 per hour
Custodian	\$12.75 per hour

All voting aye.

Motion by Yost, second by Schroeder to designate Vance Caffee as voting delegate and Amy Howard as alternate for the 2021 delegate assembly in November and declare Natalie Bertsch as Board Member Legislative Chairman. All voting aye.

Motion by Hurd, second by Mullaney to approve the Cooperative agreement with Northeastern South Dakota Head Start Program for the 2021-2022 school year. All voting aye.

Motion by Mullaney, second by Howard to accept the quote from Coalition Insurance Solutions Inc. for \$1,853.29 for cyber insurance with effective date of June 9, 2021. All voting aye.

Sara Gates, Business Manager, reported that she applied for free lunches through the Seamless Summer Option with the Child and Adult Nutrition Services and is waiting to hear if the Miller School is approved.

Steve Schumacher, Jr./Sr. High Principal thanked the teachers who attended the PBIS training for presenting at last month's meeting. He also wanted to thank the custodians for all the painting and Don Hofer for building a bench where lockers were removed.

Dr. Charlene Crosswait, Superintendent, thanked the Miller Booster Club for purchasing an air conditioner for the weight room. She also reported on the restart plan, the ASBSD joint convention, and the open house on August 17, 2021. She also stated that the new lights have been installed and the classrooms have been painted.

Motion by Mullaney, second by Yost to enter into executive session for the purpose of personnel issues SDCL 1-25-2 (1) at 7:32 p.m. All voting aye.

President Bertsch declared return to regular session at 7:41 p.m.

Motion by Mullaney, second by Howard to accept the resignation of Drake Bachmeier as Assistant Golf Coach effective July 12, 2021. All voting aye.

Motion by Yost, second by Schroeder to amend the certified contract for Karren Rogers as Assistant Volleyball Coach in the amount of \$2,888.00 for the 2021-2022 school year. All voting aye.

Motion by Howard, second by Schroeder to approve the non-certified work agreement for MacKinzie Lindgren as Aide in the amount of \$12.85 per hour for the 2021-2022 school year. All voting aye.

Motion by Mullaney, second by Hurd, to amend the certified contract for Trey Tiefenthaler to include Assistant Junior High Football Coach, Assistant Girls Basketball Coach, and Assistant Track Coach for the 2021-2022 school year in the amount of \$7,715.00. All voting aye.

Motion by Yost, second by Mullaney, to amend the certified contract for Shae Knox to include Head Junior High Volleyball Coach for the 2021-2022 school year in the amount of \$2,846.00. All voting aye.

Motion by Hurd, second by Caffee to approve the non-certified work agreement for Cindy Naber as Part-time Custodian in the amount of \$13.50 per hour for the 2021-2022 school year. All voting aye.

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The next regular school board meeting is scheduled for Monday, August 9, 2021 at 6:30 p.m. in the elementary school library.

Motion by Schroeder, second by Caffee to adjourn at 7:43 p.m. All voting aye.

Natalie Bertsch, President
Board of Education

Sara Gates
Business Manager